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| **Windows - Lightroom keyboard shortcuts** |
| Yellow Highlighted is the ones I use most |
| Working with Catalogues |
| Open Catalogues |  | Ctrl O |
| Open Specific Catalogues when opening Lightroom |  | Hold down Ctrl while opening Lightroom |
| Import |
| Import Photos and Video |  | Ctrl Shift I |
| Tethered Capture |
|  | Hide Tethered Capture Window | Ctrl T |
| Shrink Tethered Capture Window | Alt-click on close button |
| New Shot | Ctrl Shift T |
| Trigger Capture | F12 |
| Workspace Views |
| Grid View | Go to Grid view | G |
|  | Increase Grid Size | = or + |
| Decrease Grid Size | – |
| Show/Hide Extras | Ctrl Shift H |
| Show/Hide Badges | Ctrl Alt Shift H |
| Cycle Grid View Style | J |
|  |  |
| Loupe View | Go to Loupe view | E |
|  | Show Info Overlay | Ctrl I |
| Cycle Info Display | I |
|  |
| Compare View | Go to Compare view | C |
|  | Switch Select and Candidate | Down arrow |
| Make next photos Select and Candidate | Up arrow |
| Swap most-selected/active photo | \ |
|  |
| Survey View | Go to Survey view | N |
| Zoom |
|  | Toggle Zoom View | Z/space bar |
| Zoom In | Ctrl = or + |
| Zoom In Some | Ctrl Alt = or + |
| Zoom Out | Ctrl – |
| Zoom Out Some | Ctrl Alt – |
| Lock Zoom Position | Ctrl Shift = |
| Open in Loupe | Enter |
| View Options |
|  | Screen | Ctrl J |
| Show / Hide Toolbar | T |
| Loupe Overlay |
|  | Show Loupe Overlay | Ctrl Alt O |
| Choose Layout Overlay Image | Ctrl Alt Shift O |
| Options | Hold Ctrl key |
| Moving between Modules |
|  | Library Module | G/E/C/N or Ctrl Alt 1 |
| Develop Module | D or Ctrl Alt 2 |
| Map Module | Ctrl Alt 3 |
| Book Module | Ctrl Alt 4 |
| Slideshow Module | Ctrl Alt 5 |
| Print Module | Ctrl Alt 6 |
| Web Module | Ctrl Alt 7 |
| Go Back to Previous Module | Ctrl Alt up arrow |
| Go Back | Ctrl Alt left arrow |
| Go Forward | Ctrl Alt right arrow |
|  |
| Panels |
|  | Expand / Collapse Left Panels | Ctrl Shift 0 – 9 panel number |
| Expand / Collapse Right Panels | Ctrl 0-9 panel number |
| Open/Close All Panels | Ctrl-click on panel header |
| Toggle Solo Mode | Alt-click on panel header |
| Open Additional Panel in Solo Mode | Shift-click on panel header |
| Show / Hide Side Panels | Tab |
| Show / Hide All Panels | Shift Tab |
| Show / Hide Module Picker | F5 |
| Show / Hide Filmstrip | F6 |
| Show Left Panels | F7 |
| Show Right Panels | F8 |
|  |
| Selecting |
|  | Select All | Ctrl A |
| Select None | Ctrl D or Ctrl Shift A |
| Select Only Active Photo | Ctrl Shift D |
| Deselect Active Photo | / |
| Select Multiple Contiguous Photos | Shift-click on photos |
| Select Multiple Non-Contiguous Photos | Ctrl-click on photos |
| Add previous/next photo to selection | Shift left/right arrow |
| Select Flagged Photos | Ctrl Alt A |
| Deselect Unflagged Photos | Ctrl Alt Shift D |
| Select Rated/Labeled Photo | Ctrl-click on symbol in Filter bar |
| Moving between photos |
|  | Previous Selected Photo | Ctrl left arrow |
| Next Selected Photo | Ctrl right arrow |
|  |
| Screen Modes |
|  | Normal | Ctrl Alt F |
| Full Screen and Hide Panels | Ctrl Shift F |
| Full Screen Preview | F |
| Next Screen Mode | Shift F |
| Lights Out |
|  | Lights Dim | Ctrl Shift L |
| Next Light Mode | L |
| Previous Light Mode | Shift L |
| Secondary Display |
|  | Show Secondary Display | F11 |
| Full Screen | Shift F11 |
| Show Second Monitor Preview | Ctrl Shift F11 |
| Grid | Shift G |
| Loupe – Normal | Shift E |
| Loupe – Locked | Ctrl Shift Enter |
| Compare | Shift C |
| Survey | Shift N |
| Slideshow | Ctrl Alt Shift Enter |
| Show Filter View | Shift \ |
| Zoom In | Ctrl Shift = or + |
| Zoom In Some | Ctrl Shift Alt = or + |
| Zoom Out | Ctrl Shift – |
| Zoom Out Some | Ctrl Shift Alt – |
| Increase Thumbnail Size | Shift = or + |
| Decrease Thumbnail Size | Shift – |
| Help |
|  | Lightroom Help | F1 |
| Current Module Help | Ctrl Alt / |
| Current Module Shortcuts | Ctrl / |
| Plug in Manager |  | Ctrl Alt Shift , |
| Preferences | Ctrl , |
| Reset Preferences | Hold Alt Shift while starting Lightroom |
| Catalogue Settings | Ctrl Alt , |
| Quit Lightroom | Ctrl Q |
| Library Module |
| Undo/Redo | Undo | Ctrl Z |
|  | Redo | Ctrl Y |
| Target Collection (default is Quick Collection) | Add to Target Collection | B |
|  | Add to Target Collection and Next | Shift B |
| Show Target Collection / Return to Previous Content | Ctrl B |
| Save Quick Collection | Ctrl Alt B |
| Clear Quick Collection | Ctrl Shift B |
| Set Quick Collection as Target | Ctrl Alt Shift B |
| Folders / Collections |
|  | New Collection | Ctrl N |
| New Folder | Ctrl Shift N |
| Expand all subfolders | Alt-click on folder disclosure triangle |
| Show in Explorer/Finder | Ctrl R |
| Stacking |
|  | Group into Stack | Ctrl G |
| Unstack | Ctrl Shift G |
| Collapse/Expand Stack | S |
| Move to Top of Stack | Shift S |
| Move Up in Stack | Shift [ |
| Move Down in Stack | Shift ] |
|  |
| Flags  |
|  | Add Flag | P |
| Unflagged | U |
| Rejected | X |
| Toggle Flag | ` |
| Increase Flag Status | Ctrl up arrow |
| Decrease Flag Status | Ctrl down arrow |
| Auto Advance | Hold Shift while using P, U, X or turn on Caps Lock |
| Refine Photos | Ctrl Alt R |
| Ratings |
|  | 0 – 5 stars | 0, 1, 2, 3, 4, 5 |
| Decrease Rating | [ |
| Increase Rating | ] |
| Auto Advance | Hold Shift while using 0-5 or turn on Caps Lock |
| Colour Label |
|  | Label Red  | 6 |
| Label Yellow | 7 |
| Label Green | 8 |
| Label Blue | 9 |
| Auto Advance | Hold Shift while using 6-9 or turn on Caps Lock |
| Painter Tool |
|  | Enable Painting | Ctrl Alt K |
| Show Keyword Painter | Hold down Shift |
| Add Keyword to Painter Tool | Hold Alt Shift and press 0-9 |
| Rename |
|  | Rename Photo | F2 |
|  |
| Rotation |
|  | Rotate Left CCW | Ctrl [ |
| Rotate Right CW | Ctrl ] |
| Delete |
|  | Delete Photo | Delete |
| Delete Rejected Photos | Ctrl Delete |
| Remove Photo from Catalogue | Alt Delete |
| Remove and Trash Photo | Ctrl Alt Shift Delete |
| Metadata |
|  | Copy Metadata | Ctrl Alt Shift C |
| Paste Metadata | Ctrl Alt Shift V |
| Enable Metadata Auto Sync | Ctrl Alt Shift A |
| Save Metadata to File | Ctrl S |
| Show Spelling and Grammar | Mac only |
| Check Spelling | Mac only |
| Copy/Paste within text fields |
|  | Cut | Ctrl X |
| Copy | Ctrl C |
| Paste | Ctrl V |
| Keywording |
|  | Go to Add Keywords field | Ctrl K |
| Change Keywords | Ctrl Shift K |
| Set Keyword Shortcut | Ctrl Alt Shift K |
| Toggle Keyword Shortcut | Shift K |
| Next Keyword Set | Alt 0 |
| Previous Keyword Set | Alt Shift 0 |
| Apply Keyword | Alt number pad for 1-9 |
|  |
| Face Recognition |
|  | Faces view | O |
| Confirm Suggestion | Shift Enter |
| Activate Text Field | Shift O |
| Select Next Face with text field active | Tab |
| Cancel editing name | Escape |
| Delete Face Region | Delete (when text field inactive) |
| Expand/collapse stack | S |
| Temporarily expand stack | Hold S |
| Scrub thumbnails in stack | Hold Alt while mousing over stack |
| Filtering |
|  | Enable/Disable Filters | Ctrl L |
| Text Filters |
|  | Show Filter Bar | \ |
| Select Text Filter | Ctrl F |
| Starts with | + at beginning of word |
| Ends with | + at end of word |
| Doesn’t Contain | ! at beginning of word |
| Video Editing |
| Trimming | Set In Point | Shift I |
| Toggle Play/Pause | Set Out Point | Shift O |
| Develop Module |
|  | Go to Develop | D |
| Copying, Pasting & Syncing |
|   | Copy Settings | Ctrl Shift C |
| Paste Settings | Ctrl Shift V |
| Paste Settings from Previous | Ctrl Alt V |
| Sync Settings | Ctrl Shift S |
| Sync Settings – no dialog | Ctrl Alt S |
| Enable Develop Auto Sync | Ctrl Alt Shift A |
| Match Total Exposures | Ctrl Alt Shift M |
| Sliders |
|  | Select next Basic panel slider | . |
| Select previous Basic panel slider | , |
| Increase slider value | = or + |
| Decrease slider value | – |
| Move slider value by larger increment | Shift while using = or + or – |
| Move slider value by smaller increment |  |
| Auto |
|  | Go to White Balance Tool | W |
| Auto White Balance | Ctrl Shift U |
| Auto Tone | Ctrl U |
| Auto Slider | Shift double-click on slider label |
| Black & White |
|  | Toggle Black & White | V |
| Snapshots & Virtual Copies |
|  | Create Snapshot | Ctrl N |
| Create Virtual Copy | Ctrl ’ |
| Pre-sets |
|  | New Preset | Ctrl Shift N |
| New Preset Folder | Ctrl Alt N |
| Before / After |
|  | Toggle Before/After | \ |
| Left / Right | Y |
| Top / Bottom | Alt Y |
| Split Screen | Shift Y |
| Copy After’s Settings to Before | Ctrl Alt Shift left arrow |
| Copy Before’s Settings to After | Ctrl Alt Shift right arrow |
| Targeted Adjustment Tool |
|  | Swap Before and After Settings | Ctrl Alt Shift up arrow |
| Deselect TAT | Ctrl Alt Shift N |
| Tone Curve | Ctrl Alt Shift T |
| Hue | Ctrl Alt Shift H |
| Saturation | Ctrl Alt Shift S |
| Luminance | Ctrl Alt Shift L |
| Clipping Indicators |
|  | Slow Guided Upright cursor | Hold Alt while dragging lines |
| Show Clipping | J |
| Temporarily Show Clipping | Hold Alt while moving slider |
| Reset |
|  | Reset Slider | Double-click on slider label |
| Reset Group of Sliders | Double-click on group name |
| Reset All Settings | Ctrl Shift R |
| Cropping |
|  | Go to Crop Tool | R |
| Reset Crop | Ctrl Alt R |
| Crop As Shot | Ctrl Alt Shift R |
| Constrain Aspect Ratio | A |
| Crop to Same Aspect Ratio | Shift A |
| Rotate Crop Aspect | X |
| Reset Crop to Maximum for new Aspect Ratio | Alt while changing aspect ratio |
| Crop from Center of Photo | Alt while dragging |
| Rotation Angle Ruler | Ctrl-click on start and end points |
| Cycle Guide Overlay | O |
|  | Cycle Guide Overlay Orientation | Shift O |
| Spot Removal |
|  | Go to Spot Removal | Q |
| Create New Circle Spot with auto source | Click |
| Create New Circle Spot scale from centre | Ctrl Alt while clicking |
| Create New Circle Spot scale from starting point | Ctrl Shift while clicking |
| Create New Circle Spot with manual source | Ctrl while click spot and drag to chosen source |
| Create New Brush Spot | Click and drag |
| Create New Brush Spot constrain to horizontal/vertical axis | Shift and drag |
| Edit Existing connect existing circle spot to new spot, changing to brush spot | Select existing circle spot then Shift and click |
| Toggle Clone/Heal | Shift Q |
| Select new auto source | / |
| Increase circle spot size | ] |
| Decrease circle spot size | [ |
| Visualize Spots | A |
| Hide Spot Overlays | H |
| Delete Spot | Select Spot then Delete or hold Alt while clicking |
| Delete Multiple Spots | Alt and drag marquee to surround spots |
| Local Adjustments Brush/Graduated Filter/Radial Filter |
|  | Show Overlay | O |
| Cycle Overlay Color | Shift O |
| Hide Pins and Bounding Boxes/Lines | H |
| Duplicate Pin | Ctrl Alt while dragging pin |
| Delete Pin | Select pin then Delete |
|  | Increase or decrease Amount slider | Alt click and drag horizontally on pin |
| Adjustment Brush |
|  | Apply & dismiss Radial Filter tool | Double-click |
| Go to Adjustment Brush | K |
| Paint brush stroke | Click and drag |
| Switch brush A / B | / |
| Temporary Eraser | Hold Alt |
| Increase brush size | ] |
| Decrease brush size | [ |
| Increase brush feathering | Shift ] |
| Decrease brush feathering | Shift { |
| Toggle Auto Mask | A |
| Set Flow value | 0-9 |
| Constrain Brush to Straight Line | Shift while clicking or dragging |
| Graduated Filters |
|  | Confirm brush stroke | Enter |
| Go to Graduated Filter | M |
| Create New | Click and drag |
| Edit Existing extend/contract | Click and drag outer lines |
| Edit Existing rotate | Click and drag centre line |
| Edit Existing move | Click and drag pin |
| Constrain Gradient to 90 degrees | Shift while dragging |
| Graduated Filter Brush | Shift T |
| Radial Filter |
|  | Invert Graduated Filter Mask | ‘ apostrophe |
| Go to Radial Filter | Shift M |
| Create New scaled from centre | Click and drag |
| Create New scale from starting point | Alt while dragging |
| Create New constrain to circle | Shift while dragging |
|  | Create New scale from starting point and constrain to circle | Alt Shift while dragging |
| Create New constrain to crop bounds | Ctrl double click |
| Edit Existing opposite sides move | Click and drag edge |
| Edit Existing selected side moves | Alt while dragging edge |
| Edit Existing constrain to existing aspect ratio | Shift while dragging edge |
| Edit Existing expands 3 nearest sides | Alt Shift while dragging edge |
| Edit Existing maximize to crop bounds | Ctrl double click within ellipsis |
| Edit Existing move | Click and drag pin |
| Radial Filter Brush | Shift T |
| Soft Proofing |
|  | Invert Radial Filter Mask | ‘ apostrophe |
| Show/Hide Soft Proof | S |
| Destination Gamut Warning | Shift S |
| Photo Merge |
| Merge to HDR | with HDR dialog | Ctrl H |
|  | without HDR dialog | Ctrl Shift H |
|  | Show overlay | O |
| Merge to Panorama | Cycle overlay colors | Shift O |
|  | with Panorama dialog | Ctrl M |
| without Panorama dialog | Ctrl Shift M |
| Edit in Photoshop & Other Programs |
|  | Edit in Photoshop | Ctrl E |
| Edit in Other Application | Ctrl Alt E |
| Export (in Library) |
|  | Export | Ctrl Shift E |
| Export with Previous | Ctrl ALT Shift E |
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| Standard Modifier Keys |
| On both platforms, in addition to keyboard shortcuts, the standard modifier keys are used in combination with mouse clicks to perform various tasks. |
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| Ctrl (Windows) / Cmd (Mac) selects or deselects multiple items that are not necessarily consecutive. For example, hold down Ctrl (Windows) / Cmd (Mac) to select multiple photos, select multiple folders, select multiple keywords, etc. |
|  |
| Shift selects or deselects multiple consecutive items. For example, hold down Shift while clicking to select multiple photos, select multiple folders, select multiple keywords etc. |
|  |
| Alt (Windows) / Opt (Mac)—Changes the use of some controls. For example, in Quick Develop, it swaps the ‘Clarity’ and ‘Vibrance’ buttons for ‘Sharpening’ and ‘Saturation.’ In Develop panels, it changes the panel label to a panel ‘Reset’ button, and holding it down while moving some sliders shows masks or clipping warnings. |
|  |
| To switch catalogues when opening, hold down Ctrl (Windows) / Opt (Mac). |
|  |
| On Windows, standard accelerator keys also work – hold down the Alt key to show the underlined letters. |